

5.3 Integration into off-the-job institutions

Where the off-the-job provider is a large educational/training institution, it is important that apprentice learners be fully integrated into the social, sporting and support systems of the institution as soon as possible, due to the concentrated nature of off-the-job phases. These institutions should also ensure that this support and integration is maintained during the on-the-job phases (for example: library access, IT system access, sport facilities access and such like).

Off-the-job phases may commence at varying times during the academic year and this presents a particular challenge as many activities of institutions are founded on full time attendance. Institutions should take particular cognisance of this and develop mitigating policies, such as the maintenance of access and communication during the on-the-job phases mentioned above.